

# REGULATORY SERVICES COMMITTEE NOTICE AND AGENDA

For a meeting to be held in the Penn Chamber, Three Rivers House, Northway, Rickmansworth on Thursday, 25 January 2024 at 7.30 pm

Members of the Committee:

Councillors:

Roger Seabourne (Chair)  
Matthew Bedford  
Sarah Nelmes  
Andrew Scarth  
Raj Khiroya  
Ciaran Reed

Tony Humphreys (Vice-Chair)  
David Coltman  
Ian Morris  
Stephen Cox  
Narinder Sian

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*Joanne Wagstaffe, Chief Executive  
17 January 2024*

The Council welcomes contributions from members of the public on agenda items at the Regulatory Services Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 7pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to arrive from 7pm.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part I business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Legislation and the laws of libel and defamation.

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. MINUTES**

(Pages 3  
- 8)

To confirm, as a correct record, the minutes of the Regulatory Services Committee meeting held on 6 December 2023.

**3. NOTICE OF OTHER BUSINESS**

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify the consideration as a matter of urgency. The Chair to rule on the admission of such items.

**4. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest.

**5. POLLING PLACE REVIEW**

(Pages 9  
- 30)

To consider a report by the Committee and Electoral Services Manager detailing the results of the 5-year statutory review of polling districts and polling places within Three Rivers District Council.

**General Enquiries: Please contact the Committee Team at**  
[committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)